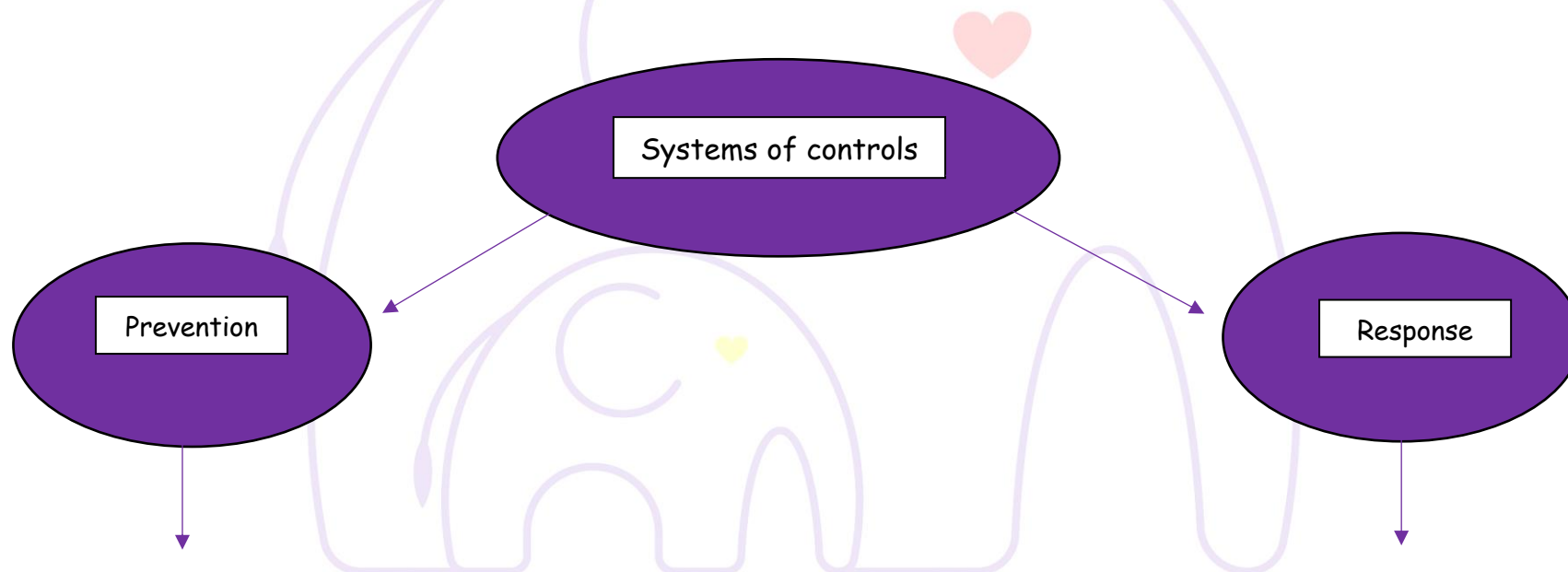


# Little Pickles Covid19 Specific Risk Assessment

We have put in place a system of controls to minimise the risk and to make our settings as safe as possible for children, staff, and families. This is following the Government Guidance [Actions for early years and childcare providers during the coronavirus outbreak](#)



1. Minimise contact with those who are unwell with COVID-19 symptoms
2. Cleaning hands
3. Respiratory hygiene
4. Enhanced cleaning
5. Minimise contacts and mixing
6. Use of PPE
7. Face coverings

1. Engage with NHS test and trace
2. Manage confirmed cases
3. Contain outbreaks
4. Notify Ofsted and LA

Little Pickles  
NURSERY & PRE SCHOOL

## 1. Minimise contact with individuals who are unwell

Date	Identify hazards	What can be done to remove or lessen the risk?	Action to take	Recheck
25/9/20	<ul style="list-style-type: none"> <li>A staff member is unwell with symptoms of coronavirus (a new continuous cough or sudden loss or change of sense of taste or smell, or a sudden high fever)</li> <li>A child comes to the setting with symptoms of coronavirus</li> <li>Someone in the child's family has symptoms of coronavirus</li> </ul>	<ul style="list-style-type: none"> <li>Children, staff, and other adults do not come into settings if they have coronavirus (COVID-19) symptoms or have tested positive in the last 10 days</li> </ul>	<ul style="list-style-type: none"> <li>Parents to provide regular updates on the health of their family/household</li> <li>Send home anyone with symptoms</li> <li>Take temperature on entry to nursery</li> <li>Parents to sign an initial health declaration</li> <li>Send parents the flowchart of illness and procedures to follow</li> </ul>	Daily check in with families as they arrive at the setting
	<ul style="list-style-type: none"> <li>A staff member or child becomes unwell with symptoms of coronavirus, whilst at nursery</li> </ul>	<ul style="list-style-type: none"> <li>Identify a separate space for children or adults who become unwell to use until they can go home</li> <li>Make sure there is cleaning equipment and PPE available within this area</li> <li>A face mask must be worn by the supervising adult as well as other PPE if contact is necessary</li> <li>The area should be well ventilated if possible</li> <li>The area must be thoroughly cleaned after use</li> </ul>	<ul style="list-style-type: none"> <li>Consider which separate space to use which has access to a toilet</li> <li>Check stocks of cleaning equipment and PPE</li> </ul>	Recheck weekly or after someone has become ill

## 2. Clean your hands often

25/9/20	<ul style="list-style-type: none"> <li>Infection spreads easily from unclean hands</li> </ul>	<ul style="list-style-type: none"> <li>Wash hands more often, particularly when arriving at the settings, after a break, changing rooms, after touching my face, blowing my nose, sneezing, or coughing, and before eating or handling food,</li> <li>Encourage children to wash their hands frequently</li> <li>Clean hands thoroughly for 20 seconds with soap and running water and dry them thoroughly</li> </ul>	<ul style="list-style-type: none"> <li>Check stocks of soap and handwash as well as paper towels for drying</li> <li>Check stocks of hand sanitiser</li> <li>Practice handwashing routines with the children</li> </ul>	Regularly throughout the day
---------	---	---	---	------------------------------

		<ul style="list-style-type: none"> <li>Adults can use alcohol-based hand sanitiser, ensuring that all parts of the hand are covered</li> <li>Build these routines in setting culture</li> <li>Everyone to wash their hands as soon as they arrive at the nursery</li> </ul>		
--	--	---	--	--

### 3. Respiratory hygiene (catch it, bin it, kill it)

25/9/20	<ul style="list-style-type: none"> <li>Coronavirus can be transmitted by being in close contact with those sneezing or coughing</li> <li>Singing and role play producing droplet and aerosol risks</li> </ul>	<ul style="list-style-type: none"> <li>Ensure the children follow these instructions: - <ul style="list-style-type: none"> <li>Avoid touching your mouth, eyes, and nose</li> <li>Cover your mouth and nose with disposable tissues when they cough or sneeze</li> <li>If not available, sneeze into the crook of your elbow, not into your hand</li> <li>Dispose of tissues into a disposable rubbish bag</li> <li>Immediately wash your hands with soap and water</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Teach and support children to learn and follow this routine</li> <li>Ensure a good supply of disposable tissues and a 'tissue bin'</li> <li>Singing, dance and role play is to be encouraged as usual, but settings should keep any background or accompanying music to a low level to discourage children from raising their voices unduly</li> </ul>	Daily
---------	---	--	---	-------

### 4. Enhanced cleaning regime

Date	Identify hazards	What can be done to remove or lessen the risk?	Action to take	Recheck
25/9/20	<ul style="list-style-type: none"> <li>Coronavirus can be transmitted on frequently touched surfaces/items</li> </ul>	<ul style="list-style-type: none"> <li>Surfaces such as door handles, handrails, tabletops, play equipment, toys, devices (e.g. phones, tablets) must be cleaned often</li> <li>Follow the Public Health England (PHE) guidance on cleaning for non-healthcare settings - use the usual products (detergents and anti bac spray), as these are highly effective at getting rid of the virus on surfaces</li> </ul>	<ul style="list-style-type: none"> <li>Review cleaning plan - how often cleaning is carried out and what needs cleaning most often</li> <li>Where toys are shared, regularly disinfect them</li> <li>Ask children not to bring own toys into setting, unless necessary</li> <li>Only necessary items to be brought into the nursery, ie, nappies and milk bottles, and stored on children's individual pegs or in the appropriate area</li> <li>Staff and children to wear clean clothes every day to the nursery</li> <li>Consider using washable throws to cover soft furnishings that cannot be removed</li> </ul>	Before the settings open to children and at the end of the day

			<ul style="list-style-type: none"> <li>Identify where rubbish can be stored for 72 hours to avoid cross contamination</li> <li>Ensure packed lunches from home are brought in disposable packaging</li> <li>See cleaning schedule</li> </ul>	
<b>5. Minimise contact and mixing</b>				
25/9/20	<ul style="list-style-type: none"> <li>Larger bubbles</li> <li>More children attending the settings</li> <li>More families coming to the settings for drop off and pick up</li> <li>More adults working in the settings</li> </ul>	<ul style="list-style-type: none"> <li>Ensure correct adult to child ratios are adhered to and where possible, keep the groups separate</li> <li>Minimise the contact between groups to reduce the number of children and adults needed to self-isolate in the event of a positive test</li> <li>Parents not entering the settings daily</li> <li>One parent only at drop off or pick up</li> <li>Parents not to gather outside after dropping off</li> </ul>	<ul style="list-style-type: none"> <li>Advise walking or private transport to the settings is preferable and minimal use of public transport</li> <li>Ensure families know where to wait if they need to - markings on the ground</li> <li>Communicate handover information with parents via digital communications</li> <li>Phone, text or email new parents with arrangements</li> <li>Staff to adhere to social distancing with other adults in the settings</li> <li>Review fire safety policy</li> </ul>	Daily
25/9/20	<ul style="list-style-type: none"> <li>Visitors to nursery</li> </ul>	<ul style="list-style-type: none"> <li>Visitors to follow our COVID-19 procedures <ul style="list-style-type: none"> <li>Full contact details taken</li> <li>Temperature taken</li> <li>Wash hands</li> <li>Face mask (unless working with children)</li> <li>Hand sanitiser</li> <li>2 metres social distancing</li> <li>Avoid close contact with children</li> <li>Wash hands before leaving</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Non-essential visits, ie, contractors, should take place after opening hours where possible</li> <li>External professionals follow procedures when visiting</li> <li>Show rounds should be child free and one adult and must follow all COVID-19 procedures when visiting</li> <li>Settling session to be no longer than an hour</li> <li>Prior to the visit, procedures to be emailed and explained how this impacts them and their responsibility during the visit</li> <li>Upon the arrival, visitors to be asked to declare that they are healthy</li> <li>Full contact details need to be collected for all visitors to enable track and trace</li> </ul>	Daily

NURSERY & PRE SCHOOL

25/9/20	<ul style="list-style-type: none"> <li>• Children playing together</li> <li>• During meal and snack times, children sitting close together</li> </ul>	<ul style="list-style-type: none"> <li>• Children to attend one setting where possible</li> <li>• Alter the environment and/or routine to minimise contact and mixing where possible</li> <li>• Have consistent groups of children on the same days</li> <li>• Make the most of any outdoor areas</li> <li>• Space children during mealtimes</li> </ul>	<ul style="list-style-type: none"> <li>• Parents and carers should be encouraged to limit the number of settings their child attends, however, if not possible, make a consistent plan with families about which children come on which days and keep in a regular group</li> <li>• Review routines and environments to minimise contact</li> <li>• Modify the space or times the children eat, ie, stagger groups with cleaning in between</li> <li>• Plan how to best support the needs of children with SEND, vulnerable and disadvantaged children, including individual risk assessments</li> </ul>	<ul style="list-style-type: none"> <li>• Check timetable for which children on which days weekly</li> <li>• Review play space and routines regularly throughout the week</li> </ul>
25/9/20	<ul style="list-style-type: none"> <li>• After school club/wrap around care/holiday club</li> </ul>	<ul style="list-style-type: none"> <li>• Groupings of no more than 15 children</li> <li>• Stay in consistent groups</li> <li>• Assign a specific adult to the group of children</li> <li>• Make the most of the outdoor areas</li> <li>• Designated resources</li> </ul>	<ul style="list-style-type: none"> <li>• Minimise the amount of mixing and keep specific records of groups and children</li> <li>• Work with parents to ascertain school classes etc to try and keep the children in the same bubble if possible</li> </ul>	<ul style="list-style-type: none"> <li>• Weekly</li> </ul>
25/9/20	<ul style="list-style-type: none"> <li>• Adults mixing with non-symptomatic adults/avoiding close contact</li> </ul>	<ul style="list-style-type: none"> <li>• No close contact means face to face contact with an infected individual for any length of time (within 1 metres) including being coughed on, a face to face conversation, or unprotected physical contact (skin to skin)</li> <li>• Avoid proximity contacts - extended close contact (within 1-2m for more than 15 minutes) with an infected individual</li> </ul>	<ul style="list-style-type: none"> <li>• Advise against travelling in the same small vehicle</li> <li>• Maintain social distancing rules</li> </ul>	<ul style="list-style-type: none"> <li>• Daily</li> </ul>

## 6. Use of Personal protective equipment (PPE)

Date	Identify hazards	What can be done to remove or lessen the risk?	Action to take	Recheck
25/9/20	<ul style="list-style-type: none"> <li>Use of PPE when someone displays symptoms</li> </ul>	<ul style="list-style-type: none"> <li>Staff do not require PPE beyond what they would use for their normal work</li> <li>PPE should be worn if two metres cannot be maintained from any child displaying coronavirus symptoms (whilst they are isolating at the nursery until they are picked up)</li> </ul>	<ul style="list-style-type: none"> <li>Ensure a supply of PPE is available for when it might be needed in the isolation area</li> <li>PPE to be used as usual when changing nappies or carrying out intimate care needs</li> </ul>	Weekly
25/9/20	<ul style="list-style-type: none"> <li>Use of face masks</li> </ul>	<ul style="list-style-type: none"> <li>Face masks must not be used for children under 3 in any circumstances</li> <li>Face coverings are not necessary when adults are engaging with children, even where social distancing is not possible. They can have a negative impact on interactions and communication and thus children's development if they are worn continuously</li> <li>Masks can be worn if adults cannot always maintain two metres from other adults, ie, when moving around in corridors and communal areas</li> <li>If visitors need to enter the settings, adults should wear a face mask</li> </ul>	<ul style="list-style-type: none"> <li>Visitors to wear their own face mask when coming for a settling session or visit</li> <li>See above in 'visitors to the nursery'</li> </ul>	Weekly and when visitor arrive

## 7. Engage with NHS test and trace

Date	Identify hazards	What can be done to remove or lessen the risk?	Action to take	Recheck
25/9/20	<ul style="list-style-type: none"> <li>Adults and children displaying symptoms of COVID-19</li> </ul>	<ul style="list-style-type: none"> <li>Anyone with symptoms should remain at home</li> <li>Self-isolate for 10 days</li> <li>Book a test as quickly as possible, either online through the NHS website, or by telephone via NHS 119</li> </ul>	<ul style="list-style-type: none"> <li>If a positive test, make available the details of anyone they have been in close contact if asked by NHS Test and Trace</li> <li>The settings will make available contact details as necessary</li> <li>Return to the settings after 10 days self-isolation and no longer showing symptoms</li> </ul>	

### 8. Manage confirmed cases of coronavirus (COVID-19) amongst the setting community

25/9/20	<ul style="list-style-type: none"> <li>A positive case of COVID-19</li> </ul>	<ul style="list-style-type: none"> <li>Notify the Local Authority Public Health team via <a href="mailto:phnotifications@cornwall.gov.uk">phnotifications@cornwall.gov.uk</a></li> <li>They will provide advice, help with risk assessment, and assist with communications if needed.</li> <li>Notify the DfE Helpline on 0800 046 8687 (select option 1). You will be put through to an NHS advice team.</li> <li>Send home the template letter provided by the local PHT</li> </ul>	<ul style="list-style-type: none"> <li>Send home those who have been in close contact with the person who has tested positive, advising them to self-isolate for 14 days since they were last in close contact with that person when they were infectious. Their household contacts do not need to isolate at this point</li> <li>Ensure that records are kept accurately including children and staff</li> <li>Notify OFSTED of a positive case on <a href="mailto:enquiries@ofsted.gov.uk">enquiries@ofsted.gov.uk</a></li> </ul>	
---------	---	---	---	--

### 9. Contain any outbreak by following local health protection team advice

25/9/20	<ul style="list-style-type: none"> <li>An outbreak of COVID-19 in the setting is declared if there are two or more confirmed cases within 14 days, or an overall rise in sickness absence where COVID-19 is suspected</li> </ul>	<ul style="list-style-type: none"> <li>Notify the Local Authority Public Health team via <a href="mailto:phnotifications@cornwall.gov.uk">phnotifications@cornwall.gov.uk</a></li> <li>They will provide advice, help with risk assessment, and assist with communications if needed.</li> <li>Notify Public Health England on 0300 303 8162.</li> </ul>	<ul style="list-style-type: none"> <li>Follow the advice and risk assessment given by Public Health England</li> <li>Ensure the cases are isolating at home for 10 days after the day of symptom onset. Household contacts should isolate for 14 days</li> <li>Only close the whole setting on the advice of health protection team</li> <li>The health protection team may recommend that a larger number of other children self-isolate as a precautionary measure</li> <li>Notify OFSTED if the nursery has to shut on <a href="mailto:enquiries@ofsted.gov.uk">enquiries@ofsted.gov.uk</a></li> </ul> <p>☆ If settings are implementing the controls from this list, addressing the risks they have identified and therefore reducing transmission risks, whole setting closure based on cases within the setting will not generally be necessary, and should not be considered except on the advice of health protection teams.</p>	Whenever two or more confirmed cases arise within 14 days
---------	--	--	--	---